

## House of Welcome, Program Specialist

### Summary

The **Program Specialist** works with the House of Welcome Adult Day Services (HOW), a specialized dementia adult day program that offers participants structured, therapeutic, small-group activities in a comfortable, homelike setting. This role is responsible for activity programming and participant care for House of Welcome Adult Day Services.

### Essential Functions

- Plans and implements activities for adult day services programs.
- Responsible for care and safety of program participants, physically assisting them with activities of daily living, monitoring their whereabouts and needs, and monitoring the environment.
- Communicates with family caregivers about relevant participant issues.
- Responsible for record keeping.
- Communicates regularly and effectively with HOW team and works effectively as a team member.
- Demonstrates knowledge of Alzheimer's disease and other dementias.
- Demonstrates proficiency in person-centered dementia care.
- Attends staff meetings.
- Other duties as assigned.

### Requirements

- Bachelor's degree in social service, healthcare, recreational therapy, or related field
- Master's degree in social work, counseling, or creative arts therapy, preferred
- Interest in and ability to work with older, impaired population
- Knowledge of the aging process and chronic disorders including Alzheimer's disease and other dementias, preferred
- Skills/experience in working with persons with dementia, preferred
- Maturity, reliability, flexibility
- Ability to work on a team in a group setting

To be considered for this position, please send your resume and salary requirements to [hr@nssc.org](mailto:hr@nssc.org).