



JOB TITLE: Care Coordinator (Home Options Path to Empowerment – H.O.P.E.)

LOCATION: Northfield, IL

PT/FT: FT (35 hours/week)

SUMMARY: Are you looking to make a difference in people's lives? If you answered yes, then you will enjoy working at North Shore Senior Center! We are in search of a Care Coordinator to assess people living in nursing homes who may be able to live in the community with supportive services, develop person-centered care plans, and coordinate activities to support their move into the community.

NSSC is a small non-profit social services agency with just over 100 employees. For the second year in a row, Chicago Tribune has recognized NSSC as a Top Workplace in the Chicagoland area. We are looking for someone who will bring their experience and passion to support the independence and well-being of our clients.

We work hard to foster a supportive work environment with a healthy work-life balance. We invest in the training and support of new employees as they start in this new role.

DUTIES AND RESPONSIBILITIES:

- Assesses nursing home residents through interviews with the individual, family members/supports, and nursing home staff, and reviews facility records, to identify strengths, developmental areas, and independent living skills to support their transition into the community.
- Develops a comprehensive, person-centered service plan for each resident and monitors and updates service plan according to program guidelines.
- Facilitates discharge planning and transition to community with client, nursing facility staff, health plan, and other identified supports.
- Provides comprehensive care management after the client transitions into the community, including coordinating benefits, in-home services and community resources; schedules medical appointments; and advocates for clients as needed.
- Collaborates with partner agencies to facilitate all aspects of the transition.
- Follows all program standards and procedures.

QUALIFICATIONS:

- Master's Degree (MA, MSW) in social work, counseling, psychology, or related field
- Licensed Clinical Social Worker (LCSW) or Licensed Clinical Professional Counselor (LCPC), preferred
- Minimum of 1 year experience in providing social services
- Experience in working directly with clients with severe mental health conditions, drug/alcohol abuse and/or complicated physical illness preferred
- Excellent written and oral communication skills needed, with demonstrated ability to engage clients
- Computer skills required: Microsoft Office Suite; ability to learn proprietary program databases

- Other skills required:
 - Knowledge of community supportive services
 - Sensitivity to cultural diversity
 - Ability to work with people who have multi-faceted needs
 - Current driver's license and daily access to a reliable vehicle
 - Experience with Community Care Program (CCP) or other care management program, preferred
 - Experience with Colbert and/or Williams consent decrees, preferred
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To be considered for this position, please send your resume and salary requirements to hr@nssc.org.

EOE: North Shore Senior Center is an equal opportunity employer; applicants are considered for all positions without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), marital status, parental status, national origin, age, disability, veteran status, genetic information, or any other status protected by applicable federal, state or local law.